

National ABC Template for Ecological Services

The National ABC Code Templates have been developed for two reasons. First, they are to help FWS employees code similar work consistently across the Service. Secondly, the Templates are built to give employees an easier way to find their work without always having to refer to the Activity Dictionary.

Most common ABC work activities:

If you are working at a typical Ecological Services (ES) field office, the codes below should represent most of the work you do on a daily basis. **This Template is provided only as a guide, as such, you may still choose any ABC work activity code that matches your work.** The activities listed here are intended to help you quickly find activities that relate to your work. The majority of employees working at an ES field office should find themselves in the activities listed below. Employees performing specialized or auxiliary duties may not find their work included here. If the activities listed below do not describe your work, please feel free to visit the online ABC dictionary to find your work

(http://www.fws.gov/planning/ABC/activities_and_definitions.html).

You can also request help on selecting activities through the Service's online helpdesk (<http://www.fws.gov/planning/Help/helpdesk.html>).

THREATENED AND ENDANGERED SPECIES WORK
A2: Plan and Implement Candidate Conservation Actions
A3: Evaluate Species for Candidate Status
B2: Prepare and Process Listing Petitions
B3: Prepare and Process Listing Rules for US/Domestic Species
B4: Prepare and Process Critical Habitat Rules for US/Domestic Species
C2: Develop Recovery Plans for T&E Species
C4: Conduct 5-Year Reviews
D2: Implement Recovery Actions for T&E Species
E2: Provide ESA Section 7 Consultations for Wildland Fire to Service and Other Federal Agencies
E3: Provide ESA Section 7 Consultations for Water Use to Other Federal Agencies
E6: Provide ESA Section 7 Consultations for Forest Resources to Other Federal Agencies
E8: Provide ESA Section 7 Consultations for Energy to Other Federal Agencies
EA: Provide All Other ESA Section 7 Consultations to Other Federal Agencies

EB: Provide ESA Section 7 Intra-Service Consultations to Service Programs except for Wildland Fire
F2: Evaluate Need for, Process and Monitor HCP Permit Applications
ENVIRONMENTAL CONTAMINANTS WORK
X3: Conduct Contaminant Assessments
Y3: Review Hazardous Waste Actions
Y4: Conduct Natural Resource Damage Assessments
S4: Develop Strategic Landscape Based Plans and Projects
ENVIRONMENTAL PROVISIONS
Z2: Review and Develop Environmental Provisions for Federal Projects, Plans, and Permits
Z3: Review and Develop Environmental Provisions for FERC Hydropower Projects – Municipal (MUN)
Z4: Review and Develop Environmental Provisions for FERC Hydropower Projects – Non-Municipal (PUB)
Z5: Review, Develop, and Implement Environmental Provisions for FERC Hydropower Projects – Non-Specific (COM)
MARINE AND COASTAL WORK
V5: Manage and Protect Marine and Coastal Habitats
W5: Restore Marine and Coastal Habitats
PROTECT AND MANAGE HABITATS
V2: Manage and Protect Wetlands
V4: Manage and Protect Riparian/Stream Habitats
W2: Restore Wetlands
W3: Restore Uplands
W4: Restore Riparian/Stream Habitats
COMMUNICATION WITH STAKEHOLDERS AND EDUCATION
5A: Conduct External Relations – Media, Congressional, and Other
5B: Develop and Provide Information and Educational Materials and Activities
5D: Develop and Manage Partnerships
NATIONAL WETLANDS INVENTORY
T2: Inventory, Assess, and Monitor Wetlands

T3: Inventory, Assess, and Monitor Uplands
T4: Inventory, Assess, and Monitor Riparian/Stream Habitat
T5: Inventory, Assess, and Monitor Marine/Coastal Habitat
OTHER FIELD OFFICE WORK
93: Attend Training
6A: Provide Emergency Response and Public Safety Operations
7A: Administer Endangered Species Act Grants
7E: Administer Other Domestic and International Grants and Co-operative Agreements
8N: Maintain Equipment
M2: Survey, Assess and Monitor Non T&E Aquatic Species
N4: Prevent, Manage and Control Invasive Aquatic Plants
N5: Prevent, Manage and Control Invasive Aquatic Animals

Support and other administrative functions:

Some ES office employees perform some degree of support functions such as financial operations, or providing office support. The activities listed below reflect support activities that are commonly performed at ES offices. Employees who do not spend a material amount of time (>10% in a given pay period) performing these functions are not required to, but are welcome to code this work.

8A: Provide Leased Space Operations and Program Management
8P: Inventory DOI Facilities and Assess Facility Condition
9J: Evaluate and Counsel Personnel
9P: Operate, Maintain and Manage IT Investments
9R: Perform Financial Management Operations
9S: Conduct Strategic Planning and Performance Management
9W: Manage Purchases, Contracts and Acquisitions
9X: Provide Office Support
9Y: Manage Records, Files, Mailrooms and Libraries/Info. Services